



## CRITERIA FOR AWARDING EVENT FUNDING

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# glass events

The Glass Packaging Forum's (GPF) Glass Product Stewardship Scheme is wholly funded on a voluntary basis by companies that make, fill or sell glass packaging.

Under this scheme it will provide funding on a contestable basis to support events which result in the collection of glass tonnages of high quality and/or provide education about the sustainability of glass packaging.

The fund is intended to be an incentive for the collection of glass packaging at events which might otherwise be included in the waste.

Allocations will be based on whether the event meets one or more of the following criteria:

- Increase in tonnes of glass collected
- Improvement in quality of glass
- Community education about why, how and where to recycle glass

**The size of grants to be awarded will be determined according to the merits of each application, however the application form provides a checklist.**

**The process for awarding funding is:**

1. Individual assessment of each application against criteria and outcomes
2. Review of the application by the Steering Committee of the Glass Packaging Forum
3. Consideration of any prior funding to the applicant and evaluation of event outcomes
4. Consideration of the need to support glass recycling in the location of the applicant
5. Whether the application results in the collection of glass from a sector not currently contributing

**All recipients of funding will be required to provide where applicable:**

- Recycling data and waste diversion in kilograms
- High resolution photos and visual evidence from the event
- Promotion relating to the event
- Promotion of the Glass Packaging Forum and Love NZ relating to the event

# APPLICATION FOR EVENT FUNDING

## glass events

Glass Packaging Forum  
Managed by The Packaging Forum  
PO Box 58110 Botany, Manukau 2163, Auckland  
adele@glassforum.org.nz

Company/Organisation Name \_\_\_\_\_

Objectives and short description of event (please use additional sheets if required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicants should provide information on the criteria below and confirm by ticking the appropriate boxes

- Indication of volumes of glass likely to be processed
- Will the event result in higher value use of glass
- What education component (if any) does the event have
- Health and safety policy\* (please provide a copy with your application)
- PR value to all parties
- Any environmental benefits additional to the collection of the glass
- Time lines for completion of the event
- An anticipated financial analysis i.e. cost/benefit
- Applicant's own investment in the event
- Confirmation that results of the event will be made public
- What criteria the applicant will use to gauge success of the event

\* Applicants are required to assess health and safety risks potentially arising from the event and to advise actions being undertaken to mitigate these.

Applicants requiring assistance in addressing this issue can find guidelines on [business.govt.nz/worksafe](http://business.govt.nz/worksafe)

### FUNDING

**Total cost of event** \_\_\_\_\_  
Requested funding from GPF \_\_\_\_\_  
Applicant's contribution \_\_\_\_\_

### APPLICANTS TO PROVIDE THE FOLLOWING INFORMATION:

Date(s) of event \_\_\_\_\_  
Number of people \_\_\_\_\_  
Kilograms waste anticipated \_\_\_\_\_  
Event sponsors \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_